

# RESIDENT AND STUDENT HANDBOOK

Getting Involved in Your Academy

Revised March 2022



# **Table of Contents**

Mission statement	3
Vision statement	3
TAFP strategic plan	3
TAFP Councils and Committees	4
Governance Structure for Resident and Students	7
TAFP Medical Student Officer Positions	10
TAFP Resident Officer Positions	13
TAFP Student Member Opportunities	17
TAFP Resident Member Opportunities	19
TAFP Staff Contacts	19



# Welcome to the Texas Academy of Family Physicians!

The TAFP welcomes the involvement of all students and family medicine residents in the state of Texas. The Academy is dedicated to promoting the tradition of family medicine and to improving the quality of health care for all Texans.

The Texas Academy of Family Physicians is your organization! The TAFP not only strives to give physicians the best quality continuing medical education offered, but also is the legislative voice for family physicians of Texas.

The Texas Academy of Family Physicians encourages all students and residents to become involved NOW to become an integral part of all that the Academy can offer you.

#### Mission statement

The mission of the Texas Academy of Family Physicians is to promote the health of all Texans by serving the needs of members and advancing the specialty of family medicine.

# Vision statement

TAFP empowers family physicians to play a robust role in health care for their patients and their communities.

# TAFP strategic plan

<u>TAFP's strategic plan for 2019 and beyond</u> focuses on helping members care for patients.

The Texas Academy of Family Physicians is the state's largest medical specialty organization, with more than 9,300 member physicians, residents and medical students throughout 32 local chapters. TAFP serves the family medicine community and provides a unified voice for family medicine as it continues to be one of the most patient-oriented public health groups in Texas. The American Academy of Family Physicians, TAFP's parent organization, maintains a membership of more than 100,000 members in 50 states, Washington D.C., Puerto Rico, the Virgin Islands, and Guam.

Today the Texas Academy of Family Physicians maintains its headquarters in Austin, Texas. Go to our Contact Us webpage for the TAFP mailing address and other Academy contact information.

**TAFP** is governed by a board of directors. The board establishes and reviews Academy policy and plans during the TAFP Interim Session, TAFP Annual Session, and at other times throughout the year. Members also serve on TAFP committees and councils where they study, analyze, and make informed policy recommendations to the board.

TAFP tracks and lobbies for legislation impacting family physicians and their patients. The **Texas Academy of Family Physicians Political Action Committee (TAFPPAC),** the political voice of family medicine in Texas, speaks on behalf of Texas family physicians and their patients through grassroots involvement, personal relationships with elected officials, and political campaign participation and



contributions. TAFPPAC is a non-partisan political action committee that supports candidates who support issues important to family physicians and their patients.

The Academy wishes to equip family physicians with beneficial tools for the continual improvement of the specialty. To do this, TAFP promotes the constant education of members to assist them with meeting the required 150 hours of approved continuing education every three years to retain membership. This requirement may be met through continuing education programs, publication or presentation of original scientific papers, medical school or postgraduate teaching, residency training, etc. The requirement, unique at its time of origin, has through the years become a standard for an increasing number of other medical groups. TAFP offers three CME symposia throughout the year: Annual Session and Primary Care Summit, C. Frank Webber Lectureship, and the Texas Family Medicine Symposium.

TAFP communicates to its members through its up-to-date website that contains information about CME activities, legislative issues, current medical news, and other helpful resources. The Academy publishes a quarterly magazine, **Texas Family Physician**, and several other smaller publications throughout the year including the **TAFP News Now e-newsletter**.

The **Texas Academy of Family Physicians Foundation**, organized in 1960, supports educational and scientific initiatives of family medicine to improve the health of all Texans. Through the generous contributions of members, corporations and friends, the Foundation is able to raise and distribute funds for medical student scholarships to future family physicians, for research, for family medicine student interest group activities at medical schools in Texas, and for family medicine resident activities.

TAFP was founded on March 16, 1948, as the Texas Academy of General Practitioners, making it the fifth chartered state chapter of the AAGP. J. B. Copeland, M.D., served as the first TAGP president. Once the American Academy of General Practitioners changed its name to the American Academy of Family Physicians, Texas soon followed suit.

# TAFP Councils and Committees

TAFP provides a variety of ways for members to be involved and help advance the mission. The organization is governed by a Board of Directors who oversee a set of committees and councils. The governance and engagement structure changed in November 2020. In the new structure, members can apply for appointments to councils and committees or take advantage of other opportunities for involvement with less commitment. This article contains more about the new governance and engagement structure.

# Apply to serve on a committee or council

TAFP's success depends on active engagement from members. TAFP has standing committees — Bylaws, Executive, Finance and Nominating with three-year terms for active members — and three councils — Workforce and Member Engagement, Medical Practice, and Health of the Public and Science — with two-year terms. Students and residents can be appointed to one-year terms. *Applications will open for 2022 positions later in the year.* 



# Tell us more about you

The governance and engagement structure allows for member communities and the creation of short-term action groups to carry out the work of the councils. Fill out this form to tell us more about your interests and willingness to participate in virtual meetings, task forces, and work groups. Staff will use this information to reach out when opportunities arise. Fill out the TAFP Engagement Form.

#### COUNCIL ON WORKFORCE AND MEMBER ENGAGEMENT

Objective: To advance the specialty of family medicine and strengthen our organization.

The council will work to ensure a health care workforce sufficient to provide every Texan access to a personal family physician, foster the development of strong family physician leaders, and support a strong, engaged community of family physicians across Texas.

#### COUNCIL ON MEDICAL PRACTICE

Objective: To support the family physicians of Texas and their practices.

The council will work to empower family physicians to achieve professional excellence and personal satisfaction, help members succeed in the ever-changing health care marketplace, reduce administrative burdens imposed on physicians by public and private payers so physicians can spend more time practicing medicine, and transform the U.S. health care system so family physicians and their patients can thrive.

#### COUNCIL ON HEALTH OF THE PUBLIC AND SCIENCE

Objective: To improve the health of Texans and their communities.

The council will work to increase access to high-quality health care for all Texans, improve the quality of primary care in Texas by providing continuing medical education and other forms of life-long learning opportunities to physicians, and support clinical research in family medicine dedicated to improving patient and public health.

# **BYLAWS COMMITTEE**

The TAFP Bylaws Committee studies the TAFP Bylaws and makes recommendations for changes, deletions, and interpretations after consideration of submitted proposals.

# **EXECUTIVE COMMITTEE**

The TAFP Executive Committee has full authority to act for and on behalf of the TAFP Board of Directors between meetings of the Board or when it is impractical or impossible to convene the Board of Directors. The Executive Committee is also responsible for evaluating and making recommendations to the Board concerning the internal affairs of TAFP.



#### FINANCE COMMITTEE

The TAFP Finance Committee is responsible for maintaining a sound financial policy for the Academy, supervising the investments, maintaining reserves and their distribution, monitoring capital expenses, and reviewing profits and losses of the Academy's various programs.

# NOMINATING COMMITTEE

The TAFP Nominating Committee prepares nominations for the TAFP Board of Directors, officers, and delegates and alternate delegates to the AAFP Congress of Delegates, and makes recommendations regarding appointments to AAFP, the Texas Medical Association, the American Medical Association, other state committees and commissions, and any other appointments.



# Governance Structure for Resident and Students

New entities for resident and student members. The Section on Medical Students and Section on Residents have been sunset. A Resident and Student Leader Forum with all the various resident and student leaders has been created to meet virtually throughout the year. The student and resident board members serve as co-chairs. The Residency Network and FMIG Network with representatives from each program and Texas medical school have been created. They will meet virtually at least twice a year. Resident and student leadership positions will be appointed with the chair- elect positions to be elected by the two networks.

The Resident and Student Leader Forum will include the chair, chair-elect, National Conference representatives, Member Assembly representatives, members serving on the new councils, resident and student advisors to the TAFP Foundation, the FMIG liaison, resident advisors, and any TAFP resident and student members elected to an AAFP position or appointed to an AAFP Commission. There will also be an active member serving as TAFP Board Liaison. They will have a set monthly meeting during the academic year to share information, help plan live educational meetings, and carry out any other projects they develop. The chair-elect will be elected each year, but the other positions will be appointed by a screening committee including the outgoing co-chairs and the TAFP Board liaison. Students and residents can be appointed to one-year terms. Applications will open every spring, with appointments and elections to be announced soon after. Must be a TAFP Resident or Student Member to hold an officer position.

#### Residents

Chair/Resident BOD Nominee
Chair-elect (elected by residency network)
Delegate #1 to TAFP Member Assembly
Delegate #2 to TAFP Member Assembly
Alt. Delegate #1 to TAFP Member Assembly
Alt. Delegate #2 to TAFP Member Assembly
Delegate to AAFP National Conference
Alt. Delegate to AAFP National Conference
Resident Liaison 1
Resident Liaison 2
Foundation Resident Advisor
Secretary
Resident Council/Committee Members

#### **Students**

Chair/Student BOD Nominee
Chair-elect (elected by FMIG Network)
Delegate #1 to TAFP Member Assembly
Delegate #2 to TAFP Member Assembly
Alt. Delegate #1 to TAFP Member Assembly
Alt. Delegate #2 to TAFP Member Assembly
Delegate to AAFP National Conference
Alt. Delegate to AAFP National Conference
FMIG Coordinator
Foundation Medical Student Advisor
Secretary
Student Council/Committee Members

# **Resident and Student Council/Committee Members**

Resident and student members appointed to a TAFP Council become a member of the TAFP Resident and Student Leader Forum. This is a separate and automatic appointment. This appointment serves as an additional opportunity to connect the TAFP Councils to the resident and student leaders to enhance efforts to better serve future generations of family medicine physicians.



The **Residency Network** and **FMIG Network** will be convened virtually twice a year for discussion of issues in medical education and to share tools, resources, and opportunities for dissemination among their peers. The networks will include one representative and an alternate from each program/FMIG. Those two bodies will elect the incoming chair-elect each year. Each group will use the TAFP Exchange to share information. Residency programs and FMIGs will select their own representatives. Terms are for one year, following the academic schedule, July through June. Please contact Juleah Williams at <a href="mailto:jwilliams@tafp.org">jwilliams@tafp.org</a> with your questions.

# **Texas Residency Programs**

1	Baylor College of Medicine Program	Houston
2	Baylor University Medical Center Program	Dallas
3	CHRISTUS Health/Santa Rosa Program	San Antonio
4	CHRISTUS Health/Texas A&M College of Medicine/Spohn Hospital Program	Corpus Christi
5	Conroe Medical Education Foundation Program	Conroe
6	DeTar Healthcare System Program	Victoria
7	HCA Houston Healthcare (West)/University of Houston Program	Houston
8	HCA Medical City Arlington Program	Arlington
9	HCA Medical City Fort Worth Program	Fort Worth
10	John Peter Smith Hospital (Tarrant County Hospital District) Program	Fort Worth
11	McLennan County Medical Education and Research Foundation Program (Waco Family Medicine)	Waco
12	Memorial Hermann Health System Program	Sugar Land
13	Methodist Health System Dallas Program	Dallas
14	Methodist Hospital (Houston) Program	Houston
15	Texas A&M College of Medicine-Scott and White Medical Center (Round Rock) Program	Round Rock
16	Texas A&M College of Medicine-Scott and White Medical Center (Temple) Program	Temple
17	Texas A&M Health Science Center College of Medicine Program	Bryan
18	Texas Institute for Graduate Medical Education and Research (TIGMER) Abilene Program	Abilene
19	Texas Institute for Graduate Medical Education and Research (TIGMER) Program	San Antonio
20	Texas Institute for Graduate Medical Education and Research (TIGMER)/Laredo Medical Center Program	Laredo
21	Texas Tech University (Amarillo) Program	Amarillo
22	Texas Tech University (Permian Basin) Program	Odessa
23	Texas Tech University Health Sciences Center at Lubbock Program	Lubbock
24	Texas Tech University HSC El Paso Program	El Paso



25	Texoma Medical Center Program	Denison
26	University of Texas at Austin Dell Medical School Program	Austin
27	University of Texas Health Science Center at Houston Program	Houston
28	University of Texas Health Science Center at Tyler (Athens) Program	Athens
29	University of Texas Health Science Center at Tyler Program	Tyler
30	University of Texas Health Science Center at Tyler Rural Program	Pittsburg
31	University of Texas Health Science Center San Antonio Joe and Teresa Lozano Long School of Medicine Program	San Antonio
32	University of Texas Medical Branch Hospitals Program	Galveston
33	University of Texas RGV (DHR) Program	McAllen
34	University of Texas RGV (MMC) Program	McAllen
35	University of Texas Rio Grande Valley (Knapp) Program	Mercedes
36	University of Texas Southwestern Medical Center Program	Dallas
37	Valley Baptist Medical Center Program	Harlingen

# **Texas Medical Schools**

1	Baylor College of Medicine	BCM	Houston
2	McGovern Medical School	McGovern	Houston
3	Texas A&M College of Medicine	Texas A&M COM	Bryan/Colleg e Station
4	Texas Christian University and University of North Texas Health Sciences Center School of Medicine	TCU UNTHSC	Fort Worth
5	Texas Tech University Health Sciences Center Paul Foster School of Medicine	TTUHSC El Paso	El Paso
6	Texas Tech University Health Sciences Center School of Medicine	TTUHSC Lubbock	Lubbock
7	The Joe R and Teresa Lozano Long University of Texas School of Medicine at San Antonio	UTHSCSA	San Antonio
8	The University of Texas Rio Grande Valley School of Medicine	UTRGV	Harlingen
9	The University of Texas Southwestern Medical School	UTSW	Dallas
10	University if the Incarnate Word School of Osteopathic Medicine	UIWSOM	San Antonio
11	University of North Texas Health Sciences Center at Ft Worth/Texas College of Osteopathic Medicine	UNTHSC TCOM	Fort Worth
12	University of Texas at Austin- Dell Medical School	Dell	Austin
13	UTMB at Galveston	UTMB	Galveston
14	Sam Houston State University College of Osteopathic Medicine	SHSU COM	Conroe
15	University of Houston College of Medicine	UH COM	Houston



# **TAFP Medical Student Officer Positions**

# Chair / Student Board Member

#### **Functions:**

Not an elected position. This is a one-year position, must have already served as Chair-elect for one year of training prior to ascension to the Student Co-Chair of the TAFP Resident and Student Leader Forum and Student Board Member Nominee. The chair shall demonstrate leadership, motivation of other officers and membership. He/she is influential in the establishment of goals and objectives for the organization during his/her term.

#### **Duties:**

- 1. Serves as co-chair of the TAFP Resident and Student Leader Forum meetings.
- 2. Serves as Chair of the FMIG Network meetings.
- 3. Serves as the student member on the TAFP Board of Directors following election at the TAFP Member Assembly during the Annual Session and Primary Care Summit.
- 4. Attends all meetings of the TAFP Resident and Student Leader forum meetings, Board of Directors.
- 5. Helps establish duties and agendas for meetings.
- 6. Reviews reports submitted by student members.
- 7. Is familiar with the history and bylaws of TAFP and Rules of Order.
- 8. Promotes active participation among student members.
- 9. Supports and defends policies and programs adopted by the Board of Directors.

# Relationships:

Responsible to the student membership, through the Board of Directors, for seeing that the policies and programs of the Academy reflect the needs and aspirations of the membership.

# Chair-elect

#### **Functions:**

The Chair-elect's term of office primarily serves as a year of training prior to ascension to the Co-Chair of the TAFP Resident and Student Leader Forum. The Chair-elect shall be kept informed of all activities of the TAFP Resident and Student Leader Forum. He/she will demonstrate leadership and motivation of other officers and members. He/she will succeed to the office of Chair at the conclusion of the Interim Session a year after which his/her election occurred. This position has a two-year commitment.

# Duties:

- 1. Attends all meetings of the TAFP Resident and Student Leader Forum.
- 2. Helps to establish and maintain communication between the medical schools.
- 3. Presides over meetings in which the chair is absent.
- 4. Ensures continuity between the previous administration and the upcoming administration.
- 5. Is familiar with the history and bylaws of TAFP and Rules of Order.

#### Relationships:



Works in partnership with the Chair and other officers.

# **Student Secretary**

Function:

Serves as Co-Secretary for TAFP Resident and Student Leader Forum meetings.

#### **Duties:**

- 1. Attends all meetings of the TAFP Resident and Student Leader Forum and the FMIG Network.
- 2. Takes turns with the Resident Secretary to records all the minutes of the TAFP Resident and Student Leader Forum meetings.
- 3. Records minutes from FMIG Network meetings.
- 4. Is responsible for collecting reports from members of the TAFP Resident and Student Leader Forum.
- 5. Assists the Co-Chairs in submitting reports.

# Relationships:

Works in partnership with the Co-Chairs, Resident Secretary, and other officers.

# AAFP National Conference Delegate and Alternate Delegate

#### Function:

Represent the TAFP medical student membership. You must know TAFP policies and positions and reflect the same in their votes at the AAFP Congress of Delegates. Must still be a medical student when representing TAFP during the July/August AAFP Congress of Delegates held during AAFP's National Conference.

# Duty:

Attend the National Conference of Family Medicine Residents and Medical Students and follow the prescribed protocol.

#### Responsibility:

Additional requirements beyond what is required by the AAFP position for Student Delegate and Alternate delegate:

- 1. Attend all meetings of the TAFP Resident and Student Leader Forum.
- Report back to the TAFP Resident and Student Leader Forum following the AAFP National Conference Meeting



# Member Assembly Delegates (2) and Alternate Delegates (2)

The Member Assembly shall convene at least annually and is the grassroots component of TAFP's governance structure. Typically held during TAFP's Annual Session and Primary Care Summit (November) and during TAFP's C. Frank Webber Lectureship and Interim Session (April).

# Composition:

As established in the bylaws, the Member Assembly shall be composed of delegates from TAFP local chapters, all members of the TAFP Board of Directors; and delegates selected by the Resident Physicians and Medical Students.

#### Responsibilities:

The Member Assembly's main responsibility is electing leaders including officers, delegates to AAFP, and members of the TAFP Board of Directors.

The Member Assembly will also hear reports and provide feedback to TAFP's leadership.

The Board of Directors may refer items to the Member Assembly to get input from a larger group of members on a particular issue.

The Member Assembly may, by majority vote, approve a referendum for submission to the members of TAFP on questions affecting the policies or recommendations of the Academy.

Additional responsibilities beyond what is required by the TAFP Bylaws for Student delegates and alternate delegates:

- 1. Attend all meetings of the TAFP Resident and Student Leader Forum.
- 2. Report back to the TAFP Resident and Student Leader Forum on Member Assembly

#### **FMIG Coordinator**

#### **Functions:**

Serves as the liaison between the TAFP Resident and Student Leader Forum the FMIG Network. Serves as a liaison between the FMIG Network and the AAFP Region 1 FMIG Coordinator.

#### **Duties:**

- 1. Serves as a liaison between the FMIG Network and the AAFP Region 1 FMIG Coordinator.
- 2. Improves communication between the FMIG Texas chapter presidents using the TAFP Exchange
- 3. Promotes statewide Texas FMIG campaigns and programming, such as: primary care week, community service, clinical skills labs, etc.
- 4. Reports back to the TAFP Resident and Student Leader Forum updates about the FMIG Texas chapters.
- 5. Attend all meetings of the TAFP Resident and Student Leader Forum.
- 6. Assist the TAFP Resident and Student Leader Forum medical student Co-Chair in incorporating updates about the Texas FMIG chapters into the meeting reports.



#### TAFP Foundation Student Advisor

#### **Functions:**

Serves as an advisor to the TAFP Foundation Board of Trustees on funding and scholarship matters affecting medical students. Also serve as a liaison between the TAFP Resident and Student Leader Forum and the TAFP Foundation Board of Trustees. The two meetings of the TAFP Foundation Board of Trustees are typically held Saturday morning during TAFP's Annual Session and Primary Care Summit (November) and Friday afternoon during TAFP's C. Frank Webber Lectureship and Interim Session (April).

#### **Duties:**

- 1. Attends all meetings of the TAFP Foundation Board of Trustees.
- 2. Report to the Foundation on activities of the students and share with the students the opportunities with the TAFP Foundation.

# **TAFP Resident Officer Positions**

# Chair / Resident Board Member

#### **Functions:**

Not an elected position. This one-year position, must have already served as Chair-elect for one year of training prior to ascension to the Resident Co-Chair of the TAFP Resident and Student Leader Forum and Resident Board Member Nominee. The chair shall demonstrate leadership, motivation of other officers and membership. He/she is influential in the establishment of goals and objectives for the organization during his/her term.

#### **Duties:**

- 1. Serves as Co-Chair of the TAFP Resident and Student Leader Forum meetings.
- 2. Serves as Chair of the Residency Network meetings.
- 3. Serves as the resident member on the TAFP Board of Directors following election by the TAFP Member Assembly at the Annual Session and Primary Care Summit.
- 4. Attends all meetings of the TAFP Resident and Student Leader Forum, Residency Network, and Board of Directors.
- 5. Helps establish duties and agendas for meetings.
- 6. Reviews reports submitted by resident members.
- 7. Is familiar with the history and bylaws of TAFP and Rules of Order.
- 8. Promotes active participation among resident members.
- 9. Supports and defends policies and programs adopted by the Board of Directors.

#### Relationships:



Responsible to the resident membership, through the Board of Directors, for seeing that the policies and programs of the Academy reflect the needs and aspirations of the membership.

#### Chair-elect

#### **Functions:**

The Chair-elect's term of office primarily serves as a year of training prior to ascension to the Chair of the TAFP Resident and Student Leader Forum. The Chair-elect shall be kept informed of all activities of the Resident and Student Leader Forum. He/she will demonstrate leadership and motivation of other officers and members. He/she will succeed to the office of Chair at the conclusion of the Interim Session a year after which his/her election occurred. This position has a two-year commitment.

#### **Duties:**

- 1. Attends all meetings of the TAFP Resident and Student Leader Forum and Residency Network.
- 2. Maintains a contact list of the chief residents in the Texas Family Medicine Residency Program.
- 3. Helps to establish and maintain communication between the residency programs.
- 4. Presides over meetings in which the chair is absent.
- 5. Ensures continuity between the previous administration and the upcoming administration.
- 6. Is familiar with the history and bylaws of TAFP and Rules of Order.

#### Relationships:

Works in partnership with the Chair and other officers.

# **Resident Secretary**

#### Function:

Serves as Co-Secretary for TAFP Resident and Student Leader Forum meetings.

# **Duties:**

- 1. Attends all meetings of the TAFP Resident and Student Leader Forum and Residency Network.
- 2. Takes turns with the Student Secretary to records all the minutes of the TAFP Resident and Student Leader Forum meetings.
- 3. Is responsible for minutes from meetings of the Residency Network.
- 4. Is responsible for collecting reports from members of the TAFP Resident and Student Leader Forum.
- 5. Assists the Co-Chairs in submitting reports.



# AAFP National Conference Delegate and Alternate Delegate

#### Function:

Represent the TAFP resident membership. You must know TAFP policies and positions and reflect the same in their votes at the AAFP Congress of Delegates. Must still be a resident when representing TAFP during the July/August AAFP Congress of Delegates held during AAFP's National Conference.

#### Duty:

Attend the National Conference of Family Medicine Residents and Medical Students and follow the prescribed protocol.

# Responsibility:

Give a report to the TAFP Resident and Student Leader Forum meeting following the AAFP National Conference meeting.

Additional responsibilities beyond what is required by the AAFP position for Resident Delegate and Alternate Delegate:

- 1. Attend all meetings of the TAFP Resident and Student Leader Forum.
- Report back to the TAFP Resident and Student Leader Forum following the AAFP National Conference Meeting

# Member Assembly Delegates (2) and Alternate Delegates (2)

The Member Assembly shall convene at least annually and is the grassroots component of TAFP's governance structure. Typically held during TAFP's Annual Session and Primary Care Summit (November) and during TAFP's C. Frank Webber Lectureship and Interim Session (April).

#### Composition:

As established in the bylaws, the Member Assembly shall be composed of delegates from TAFP local chapters, all members of the TAFP Board of Directors; delegates selected by Resident Physicians and Medical Students.

# Responsibilities:

The Member Assembly's main responsibility is electing leaders including officers, delegates to AAFP, and members of the TAFP Board of Directors.

The Member Assembly will also hear reports and provide feedback to TAFP's leadership.

The Board of Directors may refer items to the Member Assembly to get input from a larger group of members on a particular issue.

The Member Assembly may, by majority vote, approve a referendum for submission to the members of TAFP on questions affecting the policies or recommendations of the Academy.



Additional responsibilities beyond what is required by the TAFP Bylaws for Resident Delegates and Alternate delegates:

- 1. Attend all meetings of the TAFP Resident and Student Leader Forum.
- 2. Report back to the TAFP Resident and Student Leader Forum on Member Assembly

# Resident Liaisons (2)

#### **Functions:**

Serves as the liaison between the TAFP Resident and Student Leader Forum and the chief residents of the Texas Family Medicine Residency Programs.

Improves communication between the Texas Family Medicine Residency Programs and TAFP using the TAFP Exchange.

#### **Duties:**

- 1. Attends all meetings of the Resident and Student Leader Forum and the Residency Network.
- 2. Assists the Resident Section Chair in incorporating updates about the TAFP and Resident related opportunities.

# **TAFP Foundation Resident Advisor**

#### **Functions:**

Serves as an advisor to the TAFP Foundation Board of Trustees on funding and scholarship matters affecting residents. Also serve as a liaison between the TAFP Resident and Student Leader Forum and the TAFP Foundation Board of Trustees. The term begins immediately upon election during Interim Session and expires at the next Interim Session. The two meetings of the TAFP Foundation Board of Trustees are typically held Saturday morning during TAFP's Annual Session and Primary Care Summit (November) and Friday afternoon during TAFP's C. Frank Webber Lectureship and Interim Session (April).

#### **Duties:**

- 1. Attends all meetings of the TAFP Foundation Board of Trustees.
- 2. Report to the Foundation on activities of the residents and share with the residents the opportunities.



# **TAFP Student Member Opportunities**

#### **Medical student scholarships - TAFP**

The TAFP Foundation has scholarships to award annually. Most awards are \$1,000 but can vary based on the available funds and the discretion of the scholarship committee.

# **Texas Family Medicine Preceptorship Program**

By participating in our preceptorship, preclinical students will have the unique opportunity to explore what being a family physician involves.

# Travel Funding to TAFP Conferences and AAFP's National Conference of Residents and Students

The TAFP Foundation and its donors generously support Texas medical school students travel to TAFP and AAFP events.

# **Research Poster Competition**

TAFP's Annual Session and Primary Care Summit promotes scholarly activity by family medicine students, residents, and physicians; providing a unique opportunity to share research with the TAFP membership.

# **AAFP Leadership Opportunities for Medical Students**

AAFP offers various leadership positions, elected national AAFP leaders, student commission appointments, FMIG network leaders, and representative positions to other organizations. If you need a Chapter letter of support email Juleah Williams at <a href="mailto:jwilliams@tafp.org">jwilliams@tafp.org</a> to start the process.

#### **FMIG Funding for Texas Medical Schools**

FMIG's at each of the Texas Medical School is allocated reimbursement up to \$1,000 for approved FMIG activities through the TAFP Foundation. Please use the google forms emailed to FMIG leaders to request funding approval and follow up after your approved event by using the request for funding reimbursement form. Scanned copies of receipts can be emailed to <a href="mailto:jwilliams@tafp.org">jwilliams@tafp.org</a>.

# **Apply for the AAFP FMIG Funding Initiative**

The AAFP and AAFP Foundation partner to provide crucial financial support to campus-based FMIGs at U.S. allopathic medical schools in order to enhance student interest in family medicine. Contact Juleah Williams <a href="mailto:jwilliams@tafp.org">jwilliams@tafp.org</a> for more information.

#### Earn Incentives as a Student Membership Ambassador

Students who are AAFP members can sign up to be the designated Student Membership Coordinator for their medical school. In doing so, your FMIG will receive numerous materials from the AAFP and earn incentives for increasing AAFP student membership.

# Connect with your peers and create new relationships

TAFP recently launched a social network just for members, the TAFP Exchange, at <a href="exchange.tafp.org">exchange.tafp.org</a>. As a student member, you are automatically a part of the **Student Member Community.** Come explore this members-only social network and join specific communities of colleagues who have the same questions and interests as you.



To get started on <u>exchange.tafp.org</u>, set up your username and password by clicking "Sign In" in the top right corner of the screen, then click "Can't access your account?" Enter the email address TAFP has on file for you and you'll get an email with a link to create a password. The TAFP Exchange is the online hub of our family medicine tribe, our best place to spark ideas, solve problems, and resources to help you rock your medical school experience.

TAFP has a Facebook page for medical students! Network with your peers on the Texas Family Medicine Interest Group Page go to <a href="www.facebook.com/txfmig">www.facebook.com/txfmig</a> and like our page. TAFP also has an active following on Twitter. Follow us at <a href="www.facebook.com/txfmig">@txfamilydocs</a> common hashtags we use like #TAFP and #FMRevolution.



# **TAFP Resident Member Opportunities**

# **Resident scholarships**

The TAFP Foundation and its donors generously support family medicine residents through several scholarships.

#### **Texas Family Medicine Scholars Program**

First-year residents can apply for this multi-year program that includes generous financial support and leadership development to one resident each year.

# **Travel funding**

The TAFP Foundation and its donors generously support Texas residents travel to TAFP and select AAFP events.

# **Research Poster Competition**

TAFP's Annual Session and Primary Care Summit promotes scholarly activity by family medicine students, residents, and physicians; providing a unique opportunity to share research with the TAFP membership.

# **Resources for residents**

TAFP and AAFP have many resources to enhance your training and make your transition to practice easier.

# **AAFP Leadership Opportunities for Residents**

AAFP offers various leadership positions, elected national AAFP leaders, resident commission appointments, and representative positions to other organizations. If you need a Chapter letter of support email Juleah Williams at <a href="mailto:jwilliams@tafp.org">jwilliams@tafp.org</a> to start the process.

#### Connect with your peers and create new relationships!

TAFP recently launched a social network just for members, the TAFP Exchange, at <a href="mailto:exchange.tafp.org">exchange.tafp.org</a>. As a student member, you are automatically a part of the **Resident Physician Member Community.** Come explore this members-only social network and join specific communities of colleagues who have the same questions and interests as you.

To get started on <u>exchange.tafp.org</u>, set up your username and password by clicking "Sign In" in the top right corner of the screen, then click "Can't access your account?" Enter the email address TAFP has on file for you and you'll get an email with a link to create a password. The TAFP Exchange is the online hub of our family medicine tribe, our best place to spark ideas, solve problems, find resources to help you rock your family medicine career.

# **TAFP Staff Contacts**

Juleah Williams Membership and Workforce Development Manager

jwilliams@tafp.org

Kathy McCarthy, CAE
Chief Operating Officer
kmccarthy@tafp.org